

Wisconsin Public Library Consortium
Delivery Workgroup Agenda
August 1st, 2025, at 9:00 am
Location: 709 North Eighth Street, Milwaukee, WI 53233
and by Zoom*

1. Review Agenda - Changes or Additions

2. Discussion Items

a. Annual Budget Cycle Planning

The workgroup can establish an annually recurring timeline for discussions and recommendations related to the WPLC delivery budget; including reviewing cost sharing formulas, timing of budget projections, etc., with the goal to have annual budget information readied for the WPLC Board in time for their annual discussions in June.

b. Establishing Delivery Standards

Document: [2022 Delivery Standards Document](#)

Background: In 2022, a small team developed a document of Delivery Standards, which covers recommended workflows for intersystem delivery and general guidelines for delivery staff. In October 2024, the workgroup indicated interest in revisiting this document at a later date.

During the Meeting: With the goal of having an established Intersystem Delivery Standards document, the group will review the 2022 Delivery Standards document and discuss what information is still accurate and relevant, and what information they would like to see included.

3. Member Sharing

Workgroup members are invited to share any ideas or challenges that they would like to discuss.

4. (Optional) Tour of MCFLS Delivery Operations

In-person attendees are invited to a tour of MCFLS delivery operations, led by Steve Heser.

Join the Meeting

<https://us02web.zoom.us/j/84185218942?pwd=7giva4aQXOYnE6EfxaKgNKehkgbsY9.1>

WPLC Delivery Workgroup Resources

- [Statewide Delivery Document Repository](#)
- Statewide Delivery Email Listserv: wi-lib-delivery@lists.wplclists.info
- [Statewide Delivery Cost and Volume Count Sheets](#)
- [Delivery Counts Summary](#) (Data Visualizations)

